

Name

Email address

618 words

Date

Met opmerkingen [RvH1]: Add a cover page to your submission in which you state your name, email address, the word count and the date of your submission.

Met opmerkingen [RvH2]: The word count excludes the title page, table of contents, titles, footnotes and bibliography.

Title of your work

Table of Contents

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Conclusion.....	2
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Met opmerkingen [RvH3]: If your work exceeds 3.500 words, add a table of contents.

Captivating Title of Your Written Work

Introduction

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Captivating title

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Met opmerkingen [RvH4]: Every paper needs an appropriate and interesting title.

Met opmerkingen [RvH5]: Use appropriate headings so readers will know what to expect.

Met opmerkingen [RvH6]: The introduction is where the research question is introduced, as well as its social and academic relevance.

Met opmerkingen [RvH7]: The most commonly used font is Times New Roman, with a line spacing of 1,5, and font size 12. The 'Justify' alignment is commonly used.

Met opmerkingen [RvH8]: Use appropriate referencing in your paper, HCSJ uses Chicago Manual of Style.

Met opmerkingen [RvH9]: Use appropriate punctuation, spelling and grammar.

Met opmerkingen [RvH10]: Use an indent with every new paragraph. Then it is clear that is a new paragraph, but still connected to the previous paragraph. A blank line is needed when a new idea is introduced and there are no subheadings.

Met opmerkingen [RvH11]: The length of each heading depends on the length of your paper. Your introduction should be clear and not too long.

Met opmerkingen [RvH12]: A new chapter does not need an indent.

Met opmerkingen [RvH13]: A paragraph should consist of 150-250 words.

¹ "Lorem Ipsum," Ipsum, accessed November 30, 2021, <https://www.lipsum.com/feed/html>.

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Conclusion

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Met opmerkingen [RvH14]: A Block Quote requires an introduction.

Met opmerkingen [RvH15]: The quotation starts on a new line. The line spacing is 1.0.

Met opmerkingen [RvH16]: The indent for the quote is 1.25 cm/½ inch. Quotations marks are not needed.

Met opmerkingen [RvH17]: This is an example of a Block Quote.

Met opmerkingen [RvH18]: Your work must end with an appropriate conclusion in which you summarise your findings and answer your research question.

Met opmerkingen [RvH19]: As this is a conclusion, you are not supposed to introduce new arguments and research here. You can only summarise what has already been mentioned.

Met opmerkingen [RvH20]: It is common to end with suggestions for further research, based on your work.

² "Generated Lorem Ipsum," Lorem Ipsum Generator, accessed December 16, 2021,

<https://loremipsum.io/generator/?n=5&t=s>.

³ "Dummy Text," Blind Text Generator, accessed April 30, 2022, <https://www.blindtextgenerator.com/lorem-ipsum>.

Bibliography

Blind Text Generator. "Dummy Text." Accessed April 30, 2022.

<https://www.blindtextgenerator.com/lorem-ipsum>.

Lipsum. "Lorem Ipsum." Accessed November 30, 2021.

<https://www.lipsum.com/feed/html>.

Lorem Ipsum Generator. "Generated Lorem Ipsum." Accessed December 16, 2021.

<https://loremipsum.io/generator/?n=5&t=s>.

Met opmerkingen [RvH21]: The bibliography always starts on a new page. It alphabetically lists every source that has been used and footnoted.